ClearSkai TECHNOLOGIES

HANDOFF / SUPPORT · CANCEL / PAUSE

Cancellation / Pause Service Form

Form for pausing or cancelling recurring hosting, maintenance, or support services while documenting billing status and access impact.

SL-HS-06 · Version 6.0 · Issued November 20, 2026

Document	
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Library folder	Handoff / Support
Replaces	ClearSkai_Cancellation_Pause_Service_Form_v5-1.pdf
Classification	Sales document library · client form

Prepared for

CLIENT NAME & COMPANY

PROJECT / BUILD NAME

CLIENT EMAIL

Get back to building where it matters most.

SERVICE CHANGE

Cancellation / Pause Service Form

Use for recurring plans, maintenance, hosting, or support services.

CLIENT / COMPANY

PROJECT

REQUESTED BY

DATE

SERVICE TO CANCEL OR PAUSE

REQUESTED EFFECTIVE DATE

Request Type

- [ ] Cancel service
- [ ] Pause service
- [ ] Downgrade plan
- [ ] Switch to self-host
- [ ] Billing issue review

REASON / NOTES

Important

Cancellation or pause may affect hosting, updates, monitoring, content publishing, support response time, and access to managed services. Third-party provider subscriptions may need to be cancelled directly by the client.

Signatures

CLIENT

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE

DATE

CLEARSKAI TECHNOLOGIES

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE

DATE