ClearSkai TECHNOLOGIES

BUILD / APPROVAL · LAUNCH

Launch Approval Checklist

Go-live sign-off checklist for desktop, mobile, forms, calls, analytics, domain, SSL, sitemap, and client approval.

SL-BA-04 · Version 6.0 · Issued November 20, 2026

Document	
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Library folder	Build / Approval
Replaces	ClearSkai_Launch_Approval_v5-2.pdf
Classification	Sales document library · client form

Prepared for

CLIENT NAME & COMPANY

PROJECT / BUILD NAME

CLIENT EMAIL

Get back to building where it matters most.

GO-LIVE SIGN-OFF

Launch Approval Checklist

Every item should be checked before the site goes live.

- [ ] Website reviewed on desktop
- [ ] Website reviewed on mobile
- [ ] Forms tested
- [ ] Call buttons tested
- [ ] Emails tested
- [ ] SMS notifications tested
- [ ] Analytics installed
- [ ] Meta Pixel installed if applicable
- [ ] Google Search Console connected
- [ ] Sitemap submitted
- [ ] Domain connected
- [ ] SSL active
- [ ] Speed test passed
- [ ] Accessibility check passed
- [ ] Client approves launch

NOTES / KNOWN ISSUES

Signatures

CLIENT

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE

DATE

CLEARSKAI LEAD DEV

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE

DATE