ClearSkai TECHNOLOGIES

HANDOFF / SUPPORT · SUPPORT

Support Request Form

Post-launch support request form for bugs, edits, new features, third-party issues, urgent outages, URLs, screenshots, and billing status.

SL-HS-04 · Version 6.0 · Issued November 20, 2026

Document	
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Library folder	Handoff / Support
Replaces	ClearSkai_Support_Request_Form_v5.pdf
Classification	Sales document library · client form

Prepared for

CLIENT NAME & COMPANY

PROJECT / BUILD NAME

CLIENT EMAIL

Get back to building where it matters most.

SUPPORT

Support Request Form

Use this to keep post-launch requests clean and separate warranty fixes from billable work.

WEBSITE / CLIENT NAME

REPORTED BY

EMAIL

DATE NOTICED

PAGE URL

URGENCY

Issue Type

- [ ] Bug
- [ ] Small edit
- [ ] New feature
- [ ] Third-party issue
- [ ] Urgent outage
- [ ] Question / training

ISSUE DESCRIPTION / REQUESTED WORK

SCREENSHOT / UPLOAD LINK

COVERED BY WARRANTY?

BILLABLE?

ASSIGNED TO

Signatures

REQUESTER

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE

DATE

CLEARSKAI SUPPORT

SIGNATURE / TYPED NAME

PRINTED NAME / TITLE

DATE